



Lewis Ginter Recreation Association, Inc.
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2009
INDOOR RENTAL FEES

<u>ROOM</u>	<u>MEMBER PRICE</u>	<u>NON-MEMBER PRICE</u>	<u>CAPACITY</u>
GINTER ROOM	\$80.00 + \$25.00 per hour	\$225.00 + \$75.00 per hour	80 max
Deposit	\$80.00	\$150.00	
Janitorial Fee	\$ 25.00	\$ 50.00	
AUDITORIUM	\$80.00 + \$25.00 per hour	\$275.00+ \$75.00 per hour	300 max
Deposit	\$80.00	\$150.00	
Janitorial Fee	\$ 25.00	\$ 25.00	
Janitorial Service (optional)	\$100.00	\$175.00	
Kitchen	Free w/rental	\$50.00 w/rental	
Board Room	Free w/rental	\$100.00 w/rental	
Library	\$80.00	\$100.00w/rental	
Rental of any room for meeting	\$100 per day plus \$25 janitorial fee	\$100 per day plus \$25 per hour plus \$25 janitorial fee	

The deposit is needed to guarantee the date. This is a refundable deposit that is contingent on ensuring that everything in the rented area is returned to its original condition and the keys are returned to the Facility Director.

The janitorial fee is mandatory unless the janitorial service if requested.

The janitorial service will set up and break down furniture and clean the rented area for an agreed upon price. This must be arranged when the contract is signed.

Once the deposit is received a contract will be prepared and mailed for review. Full payment is due two (2) weeks before the event. At that time the signed contract should be returned and the keys to the building will be issued.

If alcohol is to be served please remember an ABC License is required of which LGRA must have a copy prior to the event. You may obtain an application online at www.abc.state.va.us/enforce/forms/banquet.pdf